



**THE CITY OF NEWPORT, RHODE ISLAND**  
Technical Review Committee

**Meeting Agenda**

**Scheduled:** Wednesday, November 13, 2024, 9:00 a.m.  
**Location:** City Hall, **Ground Floor Conference Room**  
**Members:** Patricia Reynolds, Director of Planning and Development  
William Riccio, Director of Public Services  
Robert Schultz, Director of Utilities  
William Moore, Building Official  
Rebecca Trefethen, City Planner  
Nicholas Armour, Planning and Development, Zoning Officer  
Jillian Chin, Preservation Planner  
William Boardman, Public Services, City Engineer  
Scott Wheeler, Public Services, Superintendent of Parks, Grounds & Forestry  
Justin DeWolf, Fire Department, Acting Fire Marshal  
Jason Head, Police Department, Police Sergeant

**A. Determination of Quorum**

**B. Approval of Minutes**

September 11, 2024 meeting minutes

**C. Technical Review**

1. Development Plan Review Application

**70 Shepard Avenue, TAP 36, Lot 066**

**R-60 Residential, Historic Overlay**

Application of Salve Regina University, applicant and owner, for adaptive reuse of an existing administrative office building, the Munroe Center. The applicant is proposing to convert the existing office space to eight (8) dwelling units.

*Continued from the September 11, 2024 TRC Meeting. Technical Review Committee is the review agency for uses permitted by right which are subject to development plan review. Any multifamily dwelling use involving an increase of three or more dwelling units or when the total number of dwelling units is six or greater, and parking areas for more than ten (10) automobiles require development plan review. Adaptive reuse projects are permitted by right in all zoning districts.*

**D. Adjournment**